



## City of Riverside, California

HUMAN RESOURCES DEPARTMENT • 3780 MARKET STREET • RIVERSIDE, CA 92501 • 951-826-5808

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### **Job Announcement**

Listed below are the details for this exciting job opportunity at the City of Riverside!

#### **Job Title**

Firefighter

#### **Job Code**

20401

#### **Compensation & Benefits**

Monthly Salary: \$4,754 - \$6,366\*

\*Appointment may be made at any step contingent upon qualifications of the successful candidate.

The City offers an attractive benefits package, the central provisions of which are as follows:

- Retirement - The City is a member of the State of California Public Employees' Retirement System (CalPERS) and provides employees with the 3% @ 50 formula.
- Health Insurance - The City offers seven health insurance plans and contributes up to \$855 per month for employee and dependent coverage.
- Dental Insurance - The City provides three dental insurance plans and contributes up to \$35 per month.
- Vision coverage is provided with the selection of a health plan.
- Life Insurance - The City provides and pays for a basic amount of Life Insurance equal to \$10,000.
- Deferred Compensation - City Fire employees may participate in a deferred compensation plan.
- Leave Benefits - Includes vacation leave, sick leave, bereavement leave, and holiday benefits.
- Flexible Spending Account - The City offers a Health Care and Dependent Care Flexible Spending Plan for optional participation.
- Long Term Disability - The City offers optional enrollment in the Long Term Disability Plan provided through the association.
- For additional benefits information, please visit the benefits website: [www.riversideca.gov/human/benefits](http://www.riversideca.gov/human/benefits).

## The Position

There are current vacancies in the Fire Department and the establishment of an eligibility list for future vacancies.

## Work Performed

Typical duties include, but are not necessarily limited to, the following:

- Respond to fire alarms, rescue alarms, medical emergency, and other emergency calls to protect life and property endangered by fire; operate various communications equipment.
- Respond to requests for medical emergencies; provide immediate medical care to persons injured in automobile accidents, fires, industrial accidents, and victims of sudden serious illness such as heart attacks, drownings, and similar emergencies; observe and report vital signs; and administer medical treatment.
- Serve as a hose operator in firefighting situations; lay and connect hoses; hold nozzle and direct water streams in the control and extinguishing of fires in structures, brush, and grass; clean and test fire hoses; raise, lower, and climb aerial ladders; perform rescue work and remove persons from danger.
- Ventilate structures using such techniques as opening windows and chopping holes through the roof; use forcible entry tools, bars, hooks, life lines, chemical extinguishers, and other auxiliary equipment; assist in overhaul and salvage operations; sweep water and remove debris.
- Perform preventive maintenance and daily inspections on fire apparatus; inspect fire apparatus after each operation to ensure proper and efficient operating condition; clean, wash, and service fire apparatus; test, wash, hang, and dry hoses; change hoses on fire apparatus; report worn, damaged, or lost parts and tools.
- Clean and maintain station quarters, grounds, and equipment; perform routine housekeeping chores such as sweeping, mopping, cooking, and washing; assist visitors at the station and conduct tours.
- Conduct fire prevention inspection and education programs; serve as a fire inspector, inspecting commercial and other properties for fire hazards and compliance with fire prevention codes and ordinances, and participating in or conducting investigations to determine fire causes.
- Participate in continuous training in fire prevention, inspection, and suppression through fire drills, training exercises, simulations, and on-the-job exercises to maintain occupational skills.
- Study technical material on Fire Department rules and regulations, fire hazards, and modern firefighting techniques, City layout, water systems, and related subjects.
- Prepare reports on preventive maintenance and with respect to work operations.
- Work 24-hour shifts and overtime; may be recalled to duty in cases of emergency.
- Serve as a substitute Fire Engineer under special instructions and limited conditions on a relief or training basis; operate and maintain motorized firefighting equipment; operate and adjust pump controls and other mechanical equipment to maintain correct water pressure consistent with the type of fire; drive and operate the tiller position on a ladder truck; operate ladder mechanism on an aerial truck; place truck to best advantage to facilitate fire fighting.

## Minimum Qualifications

Education: Equivalent to the completion of the twelfth grade and successful completion of a California State Certified Fire Academy. Must have completed academy at time of application.

Two years of full-time paid experience as a Firefighter with a municipal department may be substituted for the California State Certified Fire Academy requirement.

Possession of a valid Class "C" California Motor Vehicle Operator's License.

Possession of, or the attainment of, a certified Fire Chief's Physical Ability Certificate (Biddle) or CPAT by January 31, 2011.

Possession of a valid Emergency Medical Technician (EMT-1) Certification. (An EMT- P Certification will not substitute for the EMT-1 Certification).

Possession of a valid Cardio-Pulmonary Resuscitation (CPR) Certification.

## Desired Qualifications

### Knowledge, Skills & Abilities

Knowledge of:

- Principles and practices of fire suppression and prevention.
- Principles and practices of emergency medical care.
- Operation and maintenance of firefighting equipment.
- Safety practices and precautions pertaining to work.

Ability to:

- Read, understand, and learn rules, regulations, and operational procedures of the Fire Department.
- Learn and maintain firefighting and emergency medical skills, methods, and techniques.
- Demonstrate physical endurance, agility, strength, and stamina in the performance of hazardous tasks under emergency conditions; climb up and down ladders and work at considerable heights.
- Demonstrate a high degree of mechanical aptitude.
- Remain calm in emergency situations; analyze situations and adopt a quick, effective, and responsible course of action in emergency situations.
- Operate a vehicle observing legal and defensive driving practices; learn the location of streets, physical layout of the City, and major traffic and fire hazards.
- Work indoors and out in a variety of environmental conditions including hot, cold, or damp weather with exposure to noises, vibrations, odors, or dust; work in tightly enclosed spaces with poor ventilation.
- Lift and transport equipment and individuals weighing up to 200 pounds.
- Understand and follow oral and written directions promptly and accurately.

- Communicate clearly and concisely, both orally and in writing.
- Deal courteously and effectively with the general public.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Wear a self-contained breathing apparatus.
- Work overtime as required.

### **Selection Process**

Candidates meeting the minimum qualifications will be placed on an eligibility list. Applications will be screened and highly qualified applicants may be invited to compete in a written exam, performance exam, or interview. Applicants will be screened and successful candidates may be invited to compete in a written examination on Saturday, January 15, 2011. The reference material for this examination may be found at: [http://riohondofire.com/docs/testing/chw\\_study\\_guide\\_v4.pdf](http://riohondofire.com/docs/testing/chw_study_guide_v4.pdf)

Upon the successful completion of the written exam, performance exam, and/or interview, highly qualified candidates will be placed on a certified list which will remain in effect for one (1) year. The certified list may be terminated or extended dependent upon the City's staffing needs.

**Due to the high volume of applications anticipated for this recruitment, the City of Riverside reserves the right to test the first 500 qualified applications.**

Please be advised that an examination fee of fifty dollars (\$50.00) will be charged by the testing agency, payable by cash or personal check, on the day of the written examination.

The final candidate(s) will be required to successfully pass a criminal background check and polygraph, verification of work experience, and submit an official copy of educational transcripts verifying obtained degrees or certificates as indicated on the employment application.

The appointed candidate will be required to successfully pass a medical examination and drug test.

The City of Riverside does not reimburse any expenses incurred as a result of this recruitment.

### **Closing Date**

Applications will be accepted starting at 9:00am on Wednesday, December 15, 2010 until 11:59pm on Wednesday, December 22, 2010, or until 500 qualified applications have been received.